



Ref. No. 178/VCTM/2022-23

Date: 18.03.2023

Notice

All the students of MBA/B.Tech./Diploma courses are hereby informed that minimum **75% attendance** is mandatory to appear in the Sessional Examination and End Semester Examination. In this regard the students are advised to be regular in the class and for any genuine cause/reason if the student is unable to attend the classes for certain periods of time then he/she must obtain the written permission from their HoD/Co-ordinator/Undersigned failing which the student may be detained from the Sessional/ End Semester Examination, if the attendance falls below the mandatory criteria of 75%.

Further it is notified that it is compulsory to appear in all the sessional exams, internal and external practical exams. No relaxation will be given on any ground if someone is failed to appear in the same and he/she will be marked as absent.

(Dr. Udai Shankar)
Director

Copy to:

1. Hon'ble Chairman, VCTM Aligarh
2. Hon'ble Vice Chairperson
3. Deputy Director
4. All HoDs / Co-ordinators for circulating among the students of their respective departments for their information.
5. Notice Boards